

**Central Wisconsin Community Action Council, Inc.**  
**PBP Committee Meeting Minutes**  
**September 15, 2017**

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**Present:** John Wenum, John Atkinson, Joy Casperson, Charlie Krupa, Dave Repinski,  
Renee Greenland, and John Earl

**Excused Absence:** Scott Beard and Sandy Wormet

**Staff:** Fred Hebert, Ed Czerkas, Dale Casperson, Wendy Schneider, and Donna Lynch

**Guests:** Dave Singer and Muriel Harper

1. Charlie Krupa called the meeting to order.
2. Roll call was taken with seven members present.
3. Motion passed by unanimous vote approving the agenda and minutes of the July 21, 2017 PBP Committee meeting minutes.
4. Ed presented the Buildings Maintenance & Repairs Report with detailed information regarding each of our properties. Six of our apartment buildings are fully occupied. We are looking at expansion of the Beaver Dam food storage area. Pictures were distributed of our new John Wenum Family Apartments building, including damages from recent vandalism. Repair to a door at Kirk-Wood Apartments is needed after damage from police entry. Property ID signs will be put up on our Juneau County properties.
5. Fred mentioned that he recently met with the Division of Housing regarding funding for the John Wenum Apartments project. The State will not release funds for our draws to pay vendors until a firm commitment is received from Federal Home Loan Bank which will not be received until December. With completion of the building scheduled for the end of October, we are considering temporary loans from the Bank of Mauston to get us through and also contacting our State Legislators for help. The Grand Opening is scheduled for Friday, October 27<sup>th</sup>.
6. Plans are underway to renovate the Beaver Dam Warehouse/Garage to accommodate our new Commodity Supplemental Food Program. Once funding is finalized, we will proceed with either one room storage or a combined area to allow for program expansion.
7. Wendy updated committee members on Homeless Issues. Our application through the Balance of State Continuum was awarded in the amount of \$267,328. Presentations are done at United Way meetings with grants being funded. She recently attended the Poverty Matters Conference in Stevens Point. The Point-In-Time count took place at the end of July followed by the Sauk and Columbia Homeless Connect Events which went well. Estimates of repairs are coming for damages to a house by our clients through the Project Chance Program.
8. Renee updated committee members on the Out-of-School Youth Program. Our contract is through the Workforce Development Board of South Central Wisconsin with two funding sources, WIOA & Independent Living Grant. She is assisting youth who are both in and out of school, ages 14 through 24 years old, in Columbia, Dodge, Sauk and Marquette counties; she will begin outreach efforts soon and refer youth to resources needed to help them succeed.
9. Fred reported that we are waiting to hear from the Division of Housing and Federal Home Loan Bank regarding our Charlie Krupa School View Senior Village applications.

10. We recently submitted our Section 8 Grant Application to WHEDA which is a competitive grant due every three years. We requested three more counties in addition to what we already manage with no increase in administration fees.
11. Meeting Adjourned – Next Meeting – Friday, November 10, 2017 @ 10:00 am